



Special Educational Needs and Disability Statement

Person responsible for statement: Chief Executive

Revised: June 2017

Review Date: July 2018

Introduction

Each school within the River Learning Trust has its own policy. This statement includes principles which apply to all Trust schools, an explanation of the Local Offer, and links to support documents produced by various Oxfordshire and Swindon teams.

Principles

The River Learning Trust is committed to:

- Ensuring that all pupils realise their potential, through a broad and balanced curriculum that provides equality of opportunity and enables high achievement for all pupils regardless of specific need or academic ability.
- Ensuring that all pupils with special educational needs and/or disabilities are identified, assessed and adequately supported.

The 0-25 SEND Code of Practice describes the principles that should be observed by all professionals working with children and young people who have SEN or disabilities. These include:

- taking into account the views of children, young people and their families
- enabling children, young people and their parents to participate in decision-making
- collaborating with partners in education, health and social care to provide support
- identifying the needs of children and young people
- making high quality provision to meet the needs of children and young people
- focusing on inclusive practices and removing barriers to learning
- helping children and young people to prepare for adulthood

We aim to ensure that:

- The 2014 [SEND Code of Practice](#) is followed, with particular reference to the [Schools: Guide to the 0 to 25 SEND Code of Practice](#)
- Each River Learning Trust School's statutory duties are met for pupils with Statements or Education Health and Care Plans (EHCPs)
- Every child achieves his or her potential regardless of special educational needs and/or disabilities
- Pupils are enabled to become independent, resourceful and resilient learners
- There is ongoing communication with parents about their child's progress, support and changing needs
- The views of the individual pupil are considered when determining the nature of provision made
- Pupils are offered full access to a broad, balanced and relevant education, including an appropriate curriculum
- Teachers and teaching assistants receive adequate training and information to enable them to support the learning of the pupils in their classes

The Local Offer

Local authorities have a statutory duty to develop and publish a Local Offer, setting out in one place information about the support they expect to be available in their area across education, health and social care for children and young people in their area who have SEN or are disabled, including those who do not have EHC plans.

Schools will need to co-operate with the local authority to help it fulfil its duty to develop and publish in the Local Offer an authority-wide description of the special educational and training provision it expects to be available in schools.

Support

The River Learning Trust follows support given by a range of Oxfordshire and Swindon teams.

Quality First Teaching

A [YouTube video](#) has been produced by Oxfordshire's School Inclusion Team (OXSiT) about Quality First Teaching to help schools maximise progress for all learners. The video features two River Learning Trust schools.

SEN Support in Oxfordshire Schools and Settings provides a clear and consistent approach across Oxfordshire. This guidance has been written for settings and schools (both maintained and academies) at [foundation years and primary \(doc format, 360Kb\)](#) and [secondary levels \(doc format, 250Kb\)](#).

- [Guidance on record keeping and use of data \(pdf format, 17Kb\)](#)
- [SEN Support: profile and outcomes planning - template \(docx format, 27Kb\)](#)
- [Individual provision tracker \(docx format, 63Kb\)](#)

Early years

- [Guidance for Early Years SEN Support \(docx format, 55Kb\)](#)
- [Early years SEN toolkit](#)
- [Early Years SEN Support and Outcomes Plan \(docx format, 22Kb\)](#)
- [Early Years SEN Support Review \(docx format, 22Kb\)](#)
- [EYFS Progress Monitoring \(docx format, 28Kb\)](#)
- [Early Years SEN Support Targeted Funding Application Form \(docx format, 65Kb\)](#)

Funding

- [SEN funding for early years providers, schools and colleges \(pdf format, 157Kb\)](#)
- [Guidance for settings and schools on applying for additional funding \(pdf format, 70Kb\)](#)
- [Application form for additional funding \(settings and primary schools\) \(docx format, 202Kb\)](#)

Education, health and care plans

Person centered planning

'All About Me' person-centred planning guidance (pdf format, 378Kb)

New plans

- Guidance for settings, schools and colleges on EHC needs assessments (docx format, 221Kb)
- Application form for an EHC needs assessment (docx format, 185Kb)
- EHC Plan template (docx format, 306Kb)
- Personal budgets policy (pdf format, 81Kb)

Transfers from statements

- Transition plan: Cohorts transferring in 2015-16 (pdf format, 151KB)
- Transfer of Statements to EHC plans 2015-16, guidance for schools and settings (pdf format, 41Kb)

Outcomes planning

- Outcomes planning guidance (doc format, 225Kb)
- Outcomes planning checklist (doc format, 216Kb)

Annual reviews

- Annual review guidance for schools (doc format, 223Kb)
- Notification to LA of an Annual Review (doc format, 215Kb)
- Sample letter inviting parents to an Annual Review (doc format, 16Kb)
- Sample letter inviting a young person to an Annual Review (doc format, 16Kb)
- Sample letter inviting support services to an Annual Review (doc format, 16Kb)
- Parent comment form for Annual Review (doc format, 217Kb)
- Child/young person comment form for Annual Review (doc format, 221Kb)
- School report form for Annual Review (doc format, 221Kb)
- Record of an Annual Review meeting of an EHCP or SEN (doc format, 226Kb)
- Parent evaluation of an Annual Review (doc format, 226Kb)
- Young person evaluation of an Annual Review (doc format, 220Kb)

EHC plans written after September 2015 have an expanded Annual review section in Annex A. To review plans written before this date use this stand-alone version of Annex A: [Annex A: Outcomes planning \(doc format, 29Kb\)](#)

My Care My Support for Swindon Schools

For River Learning Trust Schools within Swindon Local Authority, the website <http://www.mycaremysupport.co.uk/> has comprehensive details and guidance under the headings:

- Info and Advice – *I know what my child's needs are and want to know what services are available to us*
- I am Worried About a Child – *I'm concerned about a child's welfare or feel a child is being abused or is at risk of harm*
- Education, Health and Care Plan – *Guidance on the EHCP process*
- Available Services – *I want to browse for services, support and activities for my child*

School SEN information report

As part of the Local Offer requirements all maintained schools and academies must publish an annual information report on their website from September 2014. It must be updated at least annually. Oxfordshire has produced a template and ideas of what to include in the information report. [School SEN Information Report skeleton \(doc format, 23Kb\)](#)

The [Code of Practice \(June 2014\) extract \(pdf format, 144Kb\)](#) details what must be included in the SEN information report. Schools are able to set this out in any way they choose but the information provided must be easily accessible by parents and young people and written in clear, straightforward language.